

Ms. Ann Bay
Associate Director for Education
Mount Vernon Ladies' Association of the Union
P.O. Box 110
Mount Vernon, VA 22121

Dear Ms. Bay:

My school would like to request a framed replica of Rembrandt Peale's "Porthole Portrait of George Washington" as part of the George Washington Leadership Program. The portrait will hang in a prominent place at our school where all students and staff will see it often.

The portrait can be shipped to our school at the following address:

Principal Name: _____

School Name: _____

Shipping Address: _____

Email Address: _____

Contact Phone: _____

The portrait will hang in our school's _____.

Sincerely,

Principal

(Please contact Yvonne Jones at (703) 799-5086 with questions or concerns. Please print this letter on school letterhead.)