

*George Washington's*  
**MOUNT VERNON**<sup>®</sup>  
E S T A T E & G A R D E N S  
**George Washington Teachers' Institute**  
2009 Application: Candidate Information Form

**General Information**

Applicant's Name \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone (    ) \_\_\_\_\_ Cell Phone (    ) \_\_\_\_\_

Personal E-Mail address \_\_\_\_\_

**School at which you are currently teaching:** \_\_\_\_\_ Public \_\_\_\_\_ Private

School District \_\_\_\_\_

School \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Phone (    ) \_\_\_\_\_

Applicant School email address \_\_\_\_\_

Superintendent \_\_\_\_\_

Principal \_\_\_\_\_

Major Subject Area (if any) \_\_\_\_\_ Grade Level \_\_\_\_\_

**Teacher Institute's Preference (Indicate 1st, 2nd, 3rd & 4<sup>th</sup> choice):**

Teachers, grades 5 - 8 Institute (June 22 - 26, 2009): \_\_\_\_\_

Teachers, grades 3 - 5 Institute (July 13 - 16, 2009): \_\_\_\_\_

Teachers, grades 9 - 12 Institute (July 20 - 24, 2009): \_\_\_\_\_

Teachers, grades 8 - 12 Institute (August 3 - 7, 2009): \_\_\_\_\_

### **Application Instructions**

Please review all materials before completing the application. **Your application packet should include:**

- I. **Candidate's Information Form** (above).
- II. **A signed letter of application** (one double-spaced page maximum)  
To achieve the greatest benefit from the program, accepted teachers must commit to full participation in the program. Your application package must include a letter that describes your understanding of the physical requirements and intellectual challenges of the program and affirms your commitment to full participation.
- III. **Resume** (two pages maximum)
  - A. List colleges and universities attended, including post-graduate studies. Indicate dates of attendance and degrees earned.
  - B. List teaching employment history, indicating time period, grade level and subject area.
  - C. For the past five years, list leadership roles you have had, professional development presentations you have made, articles you have had published, and any training you have done for current and future teachers.
  - D. List organizations to which you belong as well as all awards and other recognition you have received for your teaching.
- IV. **Essay** (two double-spaced pages maximum)  
Describe your reasons for applying to the George Washington Teachers' Institute and how you plan to use the information gained.
- V. **Letters of Support** -- (two) one page maximum for each letter.
- VI. Please submit two letters of support (do not include additional letters) to include a colleague letter addressing your skill, ability and experience as a teacher and a letter from either the principal or superintendent of the school/district where you are employed indicating support for your responsibilities as a teacher participant in the Institute.

### **Teacher Responsibilities:**

In applying for the Institute, teachers must acknowledge and accept the following obligations:

- You agree to attend the entire Institute and actively participate in all lectures, discussions, activities, workshops, and trips planned during the Institute.
- You agree, after attending the Institute, to conduct at least one district-sponsored seminar for colleagues in your home district or state, sharing the information and experience you gained at the Institute. After conducting the seminar, you agree to submit a report on your in-service to Mount Vernon.
- You agree, within three months of the conclusion of the Institute, to submit to Mount Vernon one lesson plan you have written on a pre-approved topic related to George Washington, which can be printed and distributed to teachers nationwide.

**Acceptance Guidelines:**

Applications will be accepted from certified public and non-public Arkansas teachers, teaching in grades 3 -12.

**Please mail your completed application to:** Sheree K. Baird  
Social Studies Specialist  
Curriculum , Assessment, and Research  
Arkansas Department of Education  
#4 State Capitol Mall Room 202A  
Little Rock, AR 72201

Phone: (501) 683-0902

Email: [sheree.baird@arkansas.gov](mailto:sheree.baird@arkansas.gov)

For Teachers' Institute program questions please contact [education@mountvernon.org](mailto:education@mountvernon.org)

**Application Deadline:**

**Applications must be completed and postmarked by March 20, 2009.**

**Please note:** The *George Washington Teachers' Institute* is a rigorous week of programs, tours, and workshops. Time will be spent out-of-doors in the heat and humidity of a Virginia summer, and several tours include a great deal of walking. Teachers accepted into the program will be expected to fully participate in all lectures and programs.